

## **SOUTHEAST PTO MEETING MINUTES FEBRUARY 10, 2014**

In attendance : Steph Garcia, RaeAnn Barrett, Lori Kiene, Natalie Sipes, Michelle Critchlow, Ben Muller, Judi Pries, Mindy Blue, Jodi Bailey, Kelly Heuton, Kristie Engelen, Jamie Keller, Tracy Hostetter.

Michelle Critchlow called meeting to order at 6:30pm.

Meeting minutes from January 13,2014 meeting reviewed. Motion to approve by Steph Garcia. 2<sup>nd</sup> Jamie Keller.

Treasurer: RaeAnn gave Treasurer Report. 501c3 paper work has been submitted. Motion to approve Treasurer Report by Steph Garcia. 2<sup>nd</sup> Jamie Keller.

Principal Time: Mr. Muller has been approached by 2 fundraising companies, interested in working with Southeast. He would like input from PTO if we are interested in pursuing this. Security doors inside front/main entrance are fully functioning now. Boundary lines going to School Board for 1<sup>st</sup> review on February 17. New playground equipment is a go. It will be installed this spring once ground is thawed. We will need volunteers to help rake away old wood chips and put up snow fence/barrier around area for install. Date is TBD. Mr. Muller inquired about PTO getting a credit card. RaeAnn will be able to apply once 501c3 is approved.

Teacher Time: Mrs. Kiene reports that donations to baskets for Fun Night are going well. She is pleased with participation by families.

Papas & Pajamas: Mindy Blue is recruiting local “celebrities” to be readers for event. It will be April 17 6:30-8:30pm. Students will need to register. A flier will be given to families at conferences with all the details. There will be a gently used book drive, so that each child can go home with a “new to them” book. Mindy requests funding for snacks at the event, signage, and small thank you gift for celebrity readers. Natalie Sipes motions for \$350. 2<sup>nd</sup> by Jamie Keller.

By Laws: Mindy Blue shows final draft of proposed By Laws. The biggest change will be allowing up to 2 co-presidents and 2 vice-presidents. The goal is to lessen the workload and encourage more parents to join PTO. RaeAnn notes that the 501c3 that is pending approval, will require us to post meeting minutes to our PTO website. Due to low attendance at this meeting and to give all PTO members a chance to vote, Michelle will send out email for electronic vote with deadline for voting being Thursday, February 13.

Orange Leaf: had \$30 profit.

Judi/Jean: Wendy's Night is conference night and also Panera night. Volunteer still needed for 2<sup>nd</sup> shift at Wendy's night. Conference dinners are scheduled through online sign up. Need 1 more person to help with set-up and clean-up.

Spirit Wear: (email from Jeanette) 13 shirts sold at Kindergarten registration. There are approx 10-12 shirts left in PTO closet. Spring order coming up soon. Shirts will say "Class of 2022" and etc.

Fun Night: 4:00-7:00pm on April 5<sup>th</sup>. Punch cards for games will be \$10 for 25 punches or an unlimited wristband for \$20. There will be a pre-sale Friday, April 4<sup>th</sup> after school. Eliminated this year: book walk, pop walk, and art walk. There will be a cake walk. New this year, a dance room. Food will be a la carte, with menu similar to last year. Mindy Blue is recruiting volunteers for Fun Night.

Childcare: The staff person from the YMCA has taken a different job, so we have no child care currently. We will look into hiring from high school silvercord program. All are in agreement that we need to consistently offer child care at meetings.

Mrs. Jetmund: requests \$30 for Ankeny Art Show. Gene Hamilton, a cartoonist, will be here March 13<sup>th</sup>. His fee is \$250 + lunch. Mrs. Jetmund would also like to purchase new frames for artist of the month display.

Open Floor: Steph Garcia will be out of town for Silly String day and is looking for someone to take it over. Jamie Keller agrees to handle Silly String. Steph Garcia would like to send out recruiting/general interest PTO survey letter to families. Mindy Blue wants to encourage more families to participate in Scrip gift card fundraiser. She would like to offer some type of reward incentive to the class with the most families participating.

Meeting adjourned 7:42 pm.