

Southeast PTO Meeting Minutes

September 9, 2013, SE Media Center

In Attendance: Emilie Heles, Sarah Pesek, Tracy Hostetter, Michelle Critchlow, Steph Garcia, Lori SchraderBacher, Beth Agan, Jeanette Lee, Ben Muller, Jean Boger, Natalie Sipes, Lacy Hepp, Mindy Blue, Lindsey Larsen, Mindy Nicholson, Teri Cory, Sharon Jones, Lori Kiene

Michelle Critchlow called the meeting to order at 6:32pm.

Voting in President

Tracy Hostetter motioned and Teri Cory seconded that Michelle Critchlow be elected at 2013-2014 PTO President. Motion Approved.

PTO President Corner

- Michelle welcomed everyone. We went around the group and each person introduced themselves.

Treasurer

- Rae Ann Barrett submitted the Treasurer's Report for May/June 2013. Emilie Heles motioned to approve the report. Beth Agan seconded. Report Approved.
- Rae Ann Barrett submitted the Treasurer's Report for July/August 2013. Natalie Sipes motioned to approve the report. Tracy Hostetter seconded. Report Approved.
- Budget presented by Rae Ann Barrett with these changes:
 - Mrs. Bergeson in the Media Center will now be running both the Fall and Spring Book Fairs. She will ask for parent volunteer to help staff. With the money raised, she will be paying for the annual author visit that the PTO had paid for in the past with money raised at the Spring Book Fair.
 - PTO Support –
 - Art – Mrs. Jetmond will use \$2,000 this year for an Art assembly/event.
 - Music - \$500 to be used toward a sound system.
 - PE - \$500 for Running Club
 - Technology
 - \$600 per grade level/\$75 for specials was moved to technology fund to buy stylus' and VGA Adaptors
 - There is a remaining \$8,500 available for technology.
 - Cheese Lunch Fund Removed from budget due to district policy.

- Sarah Pesek motioned and Emilie Heles seconded to approve the budget. Budget approved.
- Rae Ann brought up the possibility of obtaining a PTO credit card for necessary online purchases. Issue was discussed and tabled.

Fundraisers

Rae Ann Barrett reported that orders are due September 30th for the fall fundraiser including the Believe Catalogue and Cookies. Pick up will be November 12th during Parent/Teacher Conference time. We will discuss other possible vendors for next year at a later time.

Michelle Critchlow presented the idea of a Gift Card Program. The PTO would get a % back of any gift cards purchased, % varies by retailer. Mindy Blue, Jean Boger, and Natalie Sipes will team up to investigate Gift Card programs and return to PTO with a proposal.

Pizza Hut Cards – 12 free medium pizzas, cost \$10.

Godfather's Card – discount card sold for \$5.

Papa Murphy's 20% back on an event night.

Target – Target.com 1% to school on debit or credit card purchases.

Do Jo's – will donate a \$230 Karate Basket to fundraising auction or raffle. Will offer a Stranger Danger Class for \$10 per child – school gets to keep 100% of the money raised. Will come to PE classes and teach a martial arts lesson.

Spirit Wear

Jeanette Lee has sample sizes for Spirit Wear – will be in the PTO closet if anyone wants to try for right size/fit.

Orders are due September 20th.

Wendy's Night

September 17th is first Wendy's Night – 5-8. Teri Cory and Michelle Critchlow volunteered.

Hospitality

A Back-to School Lunch was provided for teachers – cost was \$250 for pizza and salad.

Open Discussion

Natalie Sipes volunteered to create a PTO Newsletter.

Lori Schrader-Bacher shared that Thursday, September 26th from 6-8 is Friends of the Laibrary Back to School Night.

Lori Schrader-Bacher stated that the Back Pack Buddies Program is expanding and volunteers are needed at Terrace Elem. and Northwest Elem. the first Thursday of the month at 5pm at Northwest Elem. to help pack food.

Mindy Blue reported a concern that resident parking may be getting in the way of the school bus parking area.

Dan Wardell may be a parent of a SE Elementary student. The idea of a Dad's Theme based reading night was discussed with Dan Wardell as a guest speaker.

Mindy Blue and Mr. Mueller will research playground equipment and create a proposal for PTO to potentially help purchase new playground equipment for SE Elementary.

Steph Garcia expressed concern that people are illegally parking in the handicapped parking spots to drop off kids in the morning. They are blocking the flow of traffic. Mr. Mueller stated he would invite the Ankeny police to help patrol this situation.

Family Events

Emilie Heles reported that Oct. 8th will be Panera Night – students must take a SE flyer to get credit.

A Pizza Ranch night will be scheduled.

Principal's Time – Ben Muller

Safety – Glass walls will be installed from front doors to office preventing people from entering the building and not stopping in office first. Teachers now have key fobs to swipe instead of keys that could be copied. FOBS allow tracking of who enters the building at different times.

Mr. Muller announced names of 8 new teachers and class they work in.

The Proud Video that Mr. Glade created was shared. Students share a proud moment from the past week on video. 29 students will be acknowledged each week.

At Principal's Corner zipper pulls will be given to students instead of food.

Meeting Adjourned.